



Kootenay Gymkhana Academy Association - REGULAR BOARD MEETING MINUTES

@ Jordain's May 9th 2025

Present: Justin Carlson, Jackson Bech Sorensen, Jordain Brulotte, Sam Remesz

The meeting was called to order at 7:46 pm and chaired by Justin Carlson

1. Approval of Minutes of March 10th, 2025 Meeting. Justin, Seconded by Jackson.
2. Approval of Agenda. Jackson, Seconded by Jordain.
3. **President's Report**
Items Carry to Business
4. **Treasurers Report**
Bank balances to May 9th \$1820.95
Jackson, Jordain Seconded.
5. **Committee Reports if any:**

Tasks for 2025:

- A. Finance committee to convene to submit T4 slips for 2024 (Need to file 2024 at the end of the Calendar Year, October)
- B. Policy and Governance review and updates before October 2025.
- C. Car Show Date is Oct 4th 2025 (Mall/Golf Course/ Baker Park/ St. Eugene)
- D. Board member referral and attendance concerns
6. **Old Business:**
 - A. **Signatories for the bank and bank card update to include Jackson and Justin**
 - B. Volunteer Guidelines
7. **New Business:**
 - A. Inquire about the Bleacher rental from the City or a 3rd party
 - B. Additional Sponsorships needed as we are short of the budgeted amount needed for 2025.
 - C. Social Media Posts to be boosted. All in favour
 - D. AGM DATE: Oct 18th 2025 at Firehall Kitchen and Tap Cranbrook BC. (To be posted on social media and website)
 - E. Social Media Promotion to be headed by Colby and Jackson aswell as club promotion.
11. **New Business Arising:**
 - A. Signatory and address change at end of 2025. Remove Kelsey and add Jackson.
 - B. Event Merch can include but is not limited to T-shirts, Stickers, and Posters.

- C. Draft new bylaws for 2026 to include new community member positions. September 2025
- D. Draft Volunteer list and requirements/tasks. 2 Per station and Flagman, Timing, Grunts for Setup, etc.
- F. Colby's Tech Sponsor Meraki and or D&H
- G. Create or Commission Posters for events
- H. Podcast Summer 2025
- I. KGAA to attend local events and car shows such as Radium Car show, Street Wheelers
Lethrbidge, Nelson Car show Road Kings, Creston Cruise and Panorama Cruise for Content
June 2025
- J. Create Race Waiver

Adjourned at: 8:52 pm

Next Meeting: May 18th 2025?

Notes and Important Dates:

Si-Mun Tang Chief Timekeeper?



Kootenay Gymkhana Academy Association - REGULAR BOARD MEETING
@ Jordains House

Welcome

- 1.1. Approval of Minutes of last meeting (March 10th, 2025) Corrections/Additions?
- 1.2. Approval of Agenda (additions?) Motion: Seconded:

2. REPORTS

2.1 President's Report - None

Items Carry to New Business

2.2 Treasurer's Report - Bank Balances to May 8th 2025

Motion to adopt:

Seconded by

Carried:

2.3 Committees – Tasks for 2025

1. Finance Committee* to convene to finalize Costs for 2025 once all funding is secure;
2. Policy and Governance review and updates/ Bank Card
3. Fall Car show planning.

3. Old Business

Bylaws for 2025 are Complete and adopted
Spring Car Show

4. New Business

- 4.1 File 2024 Taxes
- 4.2 List of First Aid certificates and supplies (Safety Equipment)
- 4.3 Volunteer Positions and Guidelines.
- 4.4 May 17th Race Waivers etc.
- 4.5 Sponsorships and Insurance/Venue for Fall Car Show
- 4.6 Social Media Promotion and Content Generation

5. Other New Business Arising

Purchase of Equipment as per the Budget for 2025
Bank Card Changeover and copy for Jackson
Event Clothing and Volunteer Guideline approval
Plan Cruises for 2025

Adjourned at:

- **Next meeting:** May 18th, 2025